

FORM NO. MGT-7

[Pursuant to sub-Section(1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11 of the Companies (Management and Administration) Rules, 2014]



Annual Return

Form language ☒ English ☐ Hindi

Refer the instruction kit for filing the form.

I. REGISTRATION AND OTHER DETAILS

(i) * Corporate Identification Number (CIN) of the company

U24100MH2004PTC149240

Pre-fill

Global Location Number (GLN) of the company

* Permanent Account Number (PAN) of the company

AABCH5032R

(ii) (a) Name of the company

HARDCASTLE PETROFER PRIVA

(b) Registered office address

Office No. 802, Floor-8, Plot-213, Raheja Chambers,
Free Press Journal Marg, Nariman Point,
Mumbai
Mumbai City
Maharashtra
400021

(c) *e-mail ID of the company

ho@hawcoindia.com

(d) *Telephone number with STD code

02223686617

(e) Website

(iii) Date of Incorporation

25/10/2004

(iv)	Type of the Company	Category of the Company	Sub-category of the Company
	Private Company	Company limited by shares	Indian Non-Government company

(v) Whether company is having share capital



Yes



No

(vi) *Whether shares listed on recognized Stock Exchange(s)



Yes



No

(vii) *Financial year From date (DD/MM/YYYY) To date (DD/MM/YYYY)

(viii) *Whether Annual general meeting (AGM) held ☒ Yes ☐ No

(a) If yes, date of AGM

(b) Due date of AGM

(c) Whether any extension for AGM granted ☐ Yes ☒ No

II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

*Number of business activities

S.No	Main Activity group code	Description of Main Activity group	Business Activity Code	Description of Business Activity	% of turnover of the company
1	C	Manufacturing	C6	Chemical and chemical products, pharmaceuticals, medicinal chemical and	92.56
2	G	Trade	G2	Retail Trading	4.44

III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES)

*No. of Companies for which information is to be given

Pre-fill All

S.No	Name of the company	CIN / FCRN	Holding/ Subsidiary/Associate/ Joint Venture	% of shares held
1				

IV. SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY

(i) *SHARE CAPITAL

(a) Equity share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Total number of equity shares	1,000,000	846,160	846,160	846,160
Total amount of equity shares (in Rupees)	10,000,000	8,461,600	8,461,600	8,461,600

Number of classes

Class of Shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Equity Shares				

Number of equity shares	1,000,000	846,160	846,160	846,160
Nominal value per share (in rupees)	10	10	10	10
Total amount of equity shares (in rupees)	10,000,000	8,461,600	8,461,600	8,461,600

(b) Preference share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid-up capital
Total number of preference shares	0	0	0	0
Total amount of preference shares (in rupees)	0	0	0	0

Number of classes

0

Class of shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Number of preference shares				
Nominal value per share (in rupees)				
Total amount of preference shares (in rupees)				

(c) Unclassified share capital

Particulars	Authorised Capital
Total amount of unclassified shares	0

(d) Break-up of paid-up share capital

Class of shares	Number of shares	Total nominal amount	Total Paid-up amount	Total premium
Equity shares				
At the beginning of the year	846,160	8,461,600	8,461,600	
Increase during the year	0	0	0	0
i. Public Issues	0	0	0	0
ii. Rights issue	0	0	0	0
iii. Bonus issue	0	0	0	0
iv. Private Placement/ Preferential allotment	0	0	0	0
v. ESOPs	0	0	0	0
vi. Sweat equity shares allotted	0	0	0	0

vii. Conversion of Preference share	0	0	0	0
viii. Conversion of Debentures	0	0	0	0
ix. GDRs/ADRs	0	0	0	0
x. Others, specify <div></div>				
Decrease during the year	0	0	0	0
i. Buy-back of shares	0	0	0	0
ii. Shares forfeited	0	0	0	0
iii. Reduction of share capital	0	0	0	0
iv. Others, specify <div>-</div>	0	0		
At the end of the year	846,160	8,461,600	8,461,600	
Preference shares				
At the beginning of the year	0	0	0	
Increase during the year	0	0	0	0
i. Issues of shares	0	0	0	0
ii. Re-issue of forfeited shares	0	0	0	0
iii. Others, specify <div>-</div>	0	0	0	
Decrease during the year	0	0	0	0
i. Redemption of shares	0	0	0	0
ii. Shares forfeited	0	0	0	0
iii. Reduction of share capital	0	0	0	0
iv. Others, specify <div>-</div>	0	0	0	
At the end of the year	0	0	0	

(ii) Details of stock split/consolidation during the year (for each class of shares)

0

Class of shares		(i)	(ii)	(iii)
Before split / Consolidation	Number of shares			
	Face value per share			
After split / Consolidation	Number of shares			
	Face value per share			

(iii) Details of shares/Debentures Transfers since closure date of last financial year (or in the case of the first return at any time since the incorporation of the company) *

☐ Nil

[Details being provided in a CD/Digital Media]

☐ Yes ☒ No ☐ Not Applicable

Separate sheet attached for details of transfers

☒ Yes ☐ No

Note: In case list of transfer exceeds 10, option for submission as a separate sheet attachment or submission in a CD/Digital Media may be shown.

Date of the previous annual general meeting		<input style="width: 100%;" type="text" value="30/09/2019"/>	
Date of registration of transfer (Date Month Year) <input style="width: 100%;" type="text"/>			
Type of transfer	<input style="width: 50px;" type="text"/>	1 - Equity, 2- Preference Shares, 3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred	<input style="width: 150px;" type="text"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input style="width: 150px;" type="text"/>
Ledger Folio of Transferor		<input style="width: 100%;" type="text"/>	
Transferor's Name	<input style="width: 150px;" type="text"/>	<input style="width: 150px;" type="text"/>	<input style="width: 150px;" type="text"/>
	Surname	middle name	first name
Ledger Folio of Transferee		<input style="width: 100%;" type="text"/>	
Transferee's Name	<input style="width: 150px;" type="text"/>	<input style="width: 150px;" type="text"/>	<input style="width: 150px;" type="text"/>
	Surname	middle name	first name

Date of registration of transfer (Date Month Year) <input type="text"/>			
Type of transfer	<input type="text"/>	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred	<input type="text"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input type="text"/>
Ledger Folio of Transferor		<input type="text"/>	
Transferor's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name
Ledger Folio of Transferee		<input type="text"/>	
Transferee's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

(iv) *Indebtedness including debentures (Outstanding as at the end of financial year)

Particulars	Number of units	Nominal value per unit	Total value
Non-convertible debentures	0	0	0
Partly convertible debentures	0	0	0
Fully convertible debentures	0	0	0
Secured Loans (including interest outstanding/accrued but not due for payment) excluding deposits			95,123,797
Unsecured Loans (including interest outstanding/accrued but not due for payment) excluding deposits			0
Deposit			0
Total			95,123,797

Details of debentures

Class of debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Non-convertible debentures	0	0	0	0
Partly convertible debentures	0	0	0	0
Fully convertible debentures	0	0	0	0

(v) Securities (other than shares and debentures)

0

Type of Securities	Number of Securities	Nominal Value of each Unit	Total Nominal Value	Paid up Value of each Unit	Total Paid up Value
Total					

V. *Turnover and net worth of the company (as defined in the Companies Act, 2013)

(i) Turnover

2,002,249,906

(ii) Net worth of the Company

916,252,731

VI. (a) *SHARE HOLDING PATTERN - Promoters

S. No.	Category	Equity	Preference
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		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	556,140	65.73	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	70,020	8.28	0	
10.	Others --	0	0	0	
	Total	626,160	74.01	0	0

Total number of shareholders (promoters)

5

(b) *SHARE HOLDING PATTERN - Public/Other than promoters

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	0	0	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	

2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	0	0	0	
10.	Others Overseas	220,000	26	0	
	Total	220,000	26	0	0

Total number of shareholders (other than promoters)

1

**Total number of shareholders (Promoters+Public/
Other than promoters)**

6

VII. *NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS
(Details, Promoters, Members (other than promoters), Debenture holders)

Details	At the beginning of the year	At the end of the year
Promoters	13	6
Members (other than promoters)	1	1
Debenture holders	0	0

VIII. DETAILS OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

(A) *Composition of Board of Directors

Category	Number of directors at the beginning of the year		Number of directors at the end of the year		Percentage of shares held by directors as at the end of year	
	Executive	Non-executive	Executive	Non-executive	Executive	Non-executive

A. Promoter	1	1	1	1	53.39	0
B. Non-Promoter	0	2	0	2	0	0
(i) Non-Independent	0	2	0	2	0	0
(ii) Independent	0	0	0	0	0	0
C. Nominee Directors representing	0	0	0	0	0	0
(i) Banks & FIs	0	0	0	0	0	0
(ii) Investing institutions	0	0	0	0	0	0
(iii) Government	0	0	0	0	0	0
(iv) Small share holders	0	0	0	0	0	0
(v) Others	0	0	0	0	0	0
Total	1	3	1	3	53.39	0

Number of Directors and Key managerial personnel (who is not director) as on the financial year end date

4

(B) (i) *Details of directors and Key managerial personnel as on the closure of financial year

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
Amit Jatia	00016871	Director	0	
Shatadru Sengupta	00291695	Director	0	
Achal Jatia	03587681	Director	451,790	
Constantin Heinz Marcu	02674171	Director	0	

(ii) Particulars of change in director(s) and Key managerial personnel during the year

1

Name	DIN/PAN	Designation at the beginning / during the financial year	Date of appointment/ change in designation/ cessation	Nature of change (Appointment/ Change in designation/ Cessation)
Achal Jatia	03587681	Director	30/09/2019	Re-appointment (On the Existing Ter

IX. MEETINGS OF MEMBERS/CLASS OF MEMBERS/BOARD/COMMITTEES OF THE BOARD OF DIRECTORS

A. MEMBERS/CLASS /REQUISITIONED/NCLT/COURT CONVENED MEETINGS

Number of meetings held

1

Type of meeting	Date of meeting	Total Number of Members entitled to attend meeting	Attendance	
			Number of members attended	% of total shareholding
Annual General Meeting	30/09/2019	12	4	28.21

B. BOARD MEETINGS

*Number of meetings held

8

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
1	11/06/2019	4	2	50
2	05/08/2019	4	2	50
3	04/09/2019	4	2	50
4	20/12/2019	4	3	75
5	27/01/2020	4	2	50
6	10/02/2020	4	2	50
7	12/02/2020	4	2	50
8	05/03/2020	4	2	50

C. COMMITTEE MEETINGS

Number of meetings held

2

S. No.	Type of meeting	Date of meeting	Total Number of Members as on the date of the meeting	Attendance	
				Number of members attended	% of attendance
1	Corporate Soc	05/08/2019	3	2	66.67
2	Corporate Soc	31/03/2020	3	3	100

D. * ATTENDANCE OF DIRECTORS

S. No.	Name of the director	Board Meetings			Committee Meetings			Whether attended AGM held on
		Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	
								30/09/2020
								(Y/N/NA)

1	Amit Jatia	8	3	37.5	2	2	100	No
2	Shatadru Seng	8	7	87.5	2	2	100	Yes
3	Achal Jatia	8	6	75	2	1	50	Yes
4	Constantin He	8	1	12.5	0	0	0	No

X. *REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

☐ Nil

Number of Managing Director, Whole-time Directors and/or Manager whose remuneration details to be entered

1

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	Achal Jatia	Executive Chairn	4,612,500	0	0	0	4,612,500
	Total		4,612,500	0	0	0	4,612,500

Number of CEO, CFO and Company secretary whose remuneration details to be entered

0

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1							0
	Total						

Number of other directors whose remuneration details to be entered

0

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1							0
	Total						

XI. MATTERS RELATED TO CERTIFICATION OF COMPLIANCES AND DISCLOSURES

* A. Whether the company has made compliances and disclosures in respect of applicable provisions of the Companies Act, 2013 during the year ☒ Yes ☐ No

B. If No, give reasons/observations

XII. PENALTY AND PUNISHMENT - DETAILS THEREOF

(A) DETAILS OF PENALTIES / PUNISHMENT IMPOSED ON COMPANY/DIRECTORS /OFFICERS ☒ Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which penalised / punished	Details of penalty/ punishment	Details of appeal (if any) including present status

(B) DETAILS OF COMPOUNDING OF OFFENCES ☒ Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which offence committed	Particulars of offence	Amount of compounding (in Rupees)

XIII. Whether complete list of shareholders, debenture holders has been enclosed as an attachment

☒ Yes ☐ No

XIV. COMPLIANCE OF SUB-SECTION (2) OF SECTION 92, IN CASE OF LISTED COMPANIES

In case of a listed company or a company having paid up share capital of Ten Crore rupees or more or turnover of Fifty Crore rupees or more, details of company secretary in whole time practice certifying the annual return in Form MGT-8.

Name

SHAILESH KACHALIA

Whether associate or fellow

☐ Associate ☒ Fellow

Certificate of practice number

3888

I/We certify that:

- (a) The return states the facts, as they stood on the date of the closure of the financial year aforesaid correctly and adequately.
(b) Unless otherwise expressly stated to the contrary elsewhere in this Return, the Company has complied with all the provisions of the Act during the financial year.
(c) The company has not, since the date of the closure of the last financial year with reference to which the last return was submitted or in the case of a first return since the date of the incorporation of the company, issued any invitation to the public to subscribe for any securities of the company.
(d) Where the annual return discloses the fact that the number of members, (except in case of a one person company), of the company exceeds two hundred, the excess consists wholly of persons who under second proviso to clause (ii) of sub-section (68) of section 2 of the Act are not to be included in reckoning the number of two hundred.

Declaration

I am Authorised by the Board of Directors of the company vide resolution no. ...

6

dated

08/04/2006

(DD/MM/YYYY) to sign this form and declare that all the requirements of the Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I further declare that:

- Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.
- All the required attachments have been completely and legibly attached to this form.

Note: Attention is also drawn to the provisions of Section 447, section 448 and 449 of the Companies Act, 2013 which provide for punishment for fraud, punishment for false statement and punishment for false evidence respectively.

To be digitally signed by

Director

Amit
Jatia

Digitally signed
by Amit Jatia
Date: 2020.11.28
14:34:34 +05'30'

DIN of the director

00016871

To be digitally signed by

SHAILESH
AMICHAND
KACHALIA

Digitally signed by
SHAILESH AMICHAND
KACHALIA
Date: 2020.11.28
14:46:01 +05'30'

- ☐ Company Secretary
- ☒ Company secretary in practice

Membership number

1391

Certificate of practice number

3888

Attachments

- 1. List of share holders, debenture holders
- 2. Approval letter for extension of AGM;
- 3. Copy of MGT-8;
- 4. Optional Attachement(s), if any

Attach

Attach

Attach

Attach

List of attachments

MGT-8.pdf

List of Shareholders 2020.pdf

DETAILS OF SHARE TRANSFER.pdf

UDIN.pdf

Remove attachment

Modify

Check Form

Prescrutiny

Submit

This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company

HARDCASTLE PETROFER PRIVATE LIMITED

Regd. Off: Office No. 802, Floor-8, Plot -213, Raheja Chambers, Free Press Journal Marg,
Nariman Point, Mumbai - 400 021

CIN No.:U24100MH2004PTC149240

Tel. No.: 022- 22837614

E-mail Id: ho@hawcoindia.com

Website: www.hawcoindia.com

DETAILS OF SHARES HELD ON 31.03.2020

LEDGER FOLIO NO.	NAME OF HOLDERS	FATHER'S/HUSBAND'S NAME	NO. OF SHARES
<u>EQUITY SHARES OF RS 10 EACH</u>			
12	Petrofer GmbH Romerring 12 – 16 Postfach 100645 D – 31106 Hildesheim, Germany	-	220000
17	Achal Exim Private Limited 1001/A, Tower-3, 10th Floor, Indiabulls Finance Centre, Senapati Bapat Marg, Elphinstone Road, Mumbai 400 013	-	70000
18	Saubhagya Impex Private Limited Office No. 802, Floor-8, Plot -213, Raheja Chambers, Free Press Journal Marg, Nariman Point, Mumbai - 400 021	-	10
20	Shri Ambika Trading Company Private Limited Office No. 802, Floor-8, Plot -213, Raheja Chambers, Free Press Journal Marg, Nariman Point, Mumbai - 400 021	-	10
21	Shri Banwari Lal Jatia Smt Ushadevi Jatia Brabourne Stadium, 87, Veer Nariman Road Mumbai – 400 020	Late Sanwarmal Jatia Shri Banwari Lal Jatia	104350
22	Shri Achal Jatia Brabourne Stadium, 87, Veer Nariman Road Mumbai – 400 020	Shri Banwari Lal Jatia	451790
TOTAL			846160

For Hardcastle Petrofer Private Limited

ACHAL JATIA Digitally signed by ACHAL JATIA
DN: cn=ACHAL JATIA, email=achal.jatia@hawcoindia.com, c=IN

Achal Jatia
Director
(DIN: 03587681)

HARDCASTLE PETROFER PRIVATE LIMITED							
01.04.2019 to 31.03.2020							
Details of Shares / Debentures Transfers since Date of last AGM (or in case of the First Return at any time since the incorporation of the Company)							
Date of Previous AGM :- 30/09/2019							
Date of Registration of Transfer of Shares	Type of Transfer	No. of Shares / Debentures Transfer	Amount Per Share (in Rs.)	Ledger folio of Transferor	Transferor's Name	Ledger folio of Transfree	Transfree's Name
10.02.2020	Equity Shares	52175	10	9	Shri Ayush Jatia / Smt Smita Jatia	21	Shri Banwari Lal Jatia/ Smt Ushadevi Jatia
10.02.2020	Equity Shares	52175	10	10	Shri Akshay Jatia / Smt Smita Jatia	21	Shri Banwari Lal Jatia/ Smt Ushadevi Jatia
10.02.2020	Equity Shares	10	10	19	Amit Jatia HUF	22	Shri Achal Jatia
10.02.2020	Equity Shares	10	10	14	Vishwas Investment & Trading Company Private Limited	22	Shri Achal Jatia
10.02.2020	Equity Shares	20	10	13	Horizon Impex Private Limited	22	Shri Achal Jatia
10.02.2020	Equity Shares	134350	10	4	Smt Ushadevi Jatia / Shri Banwari Lal Jatia	22	Shri Achal Jatia
10.02.2020	Equity Shares	34350	10	4	Smt Ushadevi Jatia / Shri Banwari Lal Jatia	22	Shri Achal Jatia
10.02.2020	Equity Shares	178700	10	3	Smt Lalitadevi Jatia / Shri Banwari Lal Jatia	22	Shri Achal Jatia
12.02.2020	Equity Shares	104350	10	16	Shri Anurag Jatia / Smt Banwari Lal Jatia	22	Shri Achal Jatia

For Hardcastle Petrofer Private Limited

ACHAL
JATIA

 Digitally signed by ACHAL JATIA
Date: 2020.11.20 18:02:10 +05'30'

AchalJatia
Director (DIN: 03587681)

SHAILESH KACHALIA

Company Secretaries

Om Sri Co-Op. Hsg Society, A Wing, Flat No. 7, First floor, Nr. Shanti Ashram,

Borivali (West), Mumbai 400 103 Cell. 9892534153

email: shaileshmay@gmail.com

Form No. MGT - 8

[Pursuant to section 92(2) of the Companies Act, 2013 and Rule 11(2) of
Companies (Management and Administration) Rules, 2014]

CERTIFICATE BY A COMPANY SECRETARY IN PRACTICE

I have examined the registers, records and books and papers of **HARDCASTLE PETROFER PRIVATE LIMITED** (the Company) as required to be maintained under the Companies Act, 2013 (the Act) and the Rules made thereunder for the financial year ended on March 31, 2020. In my opinion and to the best of my information and according to the examinations carried out by me and explanations furnished to me by the Company, its officers and agents, I certify that:

- A. The Annual Return states the facts as at the close of the aforesaid financial year correctly and adequately.
- B. During the aforesaid financial year the Company has complied with provisions of the Act & Rules made thereunder in respect of:
 - 1. Its status under the Act;
 - 2. Maintenance of registers / records & making entries therein within the time prescribed therefor;
 - 3. Filing of forms and returns as stated in the annual return, with the Registrar of Companies, Regional Director, Central Government, Court or other authorities within the prescribed time;
 - 4. Calling / convening / holding meetings of Board of Directors and its committees and the meetings of the members of the Company on due dates as stated in the annual return in respect of which meetings, proper notices were given and the proceedings including the resolution passed by postal ballot have been properly recorded in the Minute Book / Registers maintained for the purpose and the same have been signed;
 - 5. Closure of Register of Members;
 - 6. Advances / loans to its directors and / or persons or firms or companies referred in section 185 of the Act;
 - 7. Contracts / arrangements with related parties as specified in section 188 of the Act;
 - 8. Issue or allotment or transfer or transmission or buy back of securities / redemption of preference shares or debentures / alteration or reduction of share

capital / conversion of shares/ securities and issue of security certificates in all instances;

9. Keeping in abeyance the rights to dividend, rights shares and bonus shares pending registration of transfer of shares in compliance with the provisions of the Act;
10. Declaration / payment of dividend, transfer of unpaid / unclaimed dividend /other amounts as applicable to the Investor Education and Protection Fund in accordance with section 125 of the Act;
11. Signing of audited financial statement as per the provisions of section 134 of the Act and report of directors is as per sub - sections (3), (4) and (5) thereof;
12. Constitution / appointment / re-appointments / retirement / filling up casual vacancies / disclosures of the Directors, Key Managerial Personnel and the remuneration paid to them;
13. Appointment / reappointment/ filling up casual vacancies of auditors as per the provisions of section 139 of the Act;
14. Approvals required to be taken from the Central Government, Regional Director, Registrar, Court or such other authorities under the various provisions of the Act;
15. Acceptance / renewal / repayment of deposits;
16. Borrowings from its directors, members, public financial institutions, banks and others and creation / modification / satisfaction of charges in that respect, wherever applicable;
17. Loans and investments or guarantees given or providing of securities to other bodies corporate or persons falling under the provisions of section 186 of the Act; and
18. Alteration of the provisions of the Memorandum and / or Articles of Association of the Company.

SHAILESH AMICHAND KACHALIA Digitally signed by SHAILESH AMICHAND KACHALIA
Date: 2020.11.11 13:21:32 +05'30'

Shailesh Kachalia
Company Secretaries
FCS No. 1391
C P No. 3888
PR. 628/2019
UDIN: F001391B001207387

Place: Mumbai

Date: 11.11.2020

HARDCASTLE PETROFER PRIVATE LIMITED

FORM-MGT-7

UDIN NUMBER: F001391B001339662